

# Individual Decision

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The attached report will be taken as an Individual Portfolio Member Decision on:

**Friday 30 April 2021**

Ref:	Title	Portfolio Member	Page No.
ID4075	<b>West Berkshire Council Forward Plan - 3 June 2021 - 30 September 2021</b>	Councillor Lynne Doherty	3 - 14



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## Individual Executive Member Decision

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### West Berkshire Council Forward Plan – 3 June 2021 to 30 September 2021

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<b>Committee considering report:</b>	Individual Executive Member Decision
<b>Date ID to be signed:</b>	30 April 2021
<b>Portfolio Member:</b>	Councillor Lynne Doherty
<b>Forward Plan Ref:</b>	ID4075

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#### 1. Purpose of the Report

- 1.1 To advise Members and residents of items to be considered by West Berkshire Council over the next four months.

#### 2. Recommendation

- 2.1 That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

#### 3. Implications

- 3.1 **Financial:** The Forward Plan has no financial implications.
- 3.2 **Policy:** The Forward Plan details the Policies to be adopted by West Berkshire Council.
- 3.3 **Personnel:** The Forward Plan has no personnel implications.
- 3.4 **Legal:** The Forward Plan has no legal implications.
- 3.5 **Risk Management:** The Forward Plan has no risk management implications.
- 3.6 **Property:** The Forward Plan has no property implications.
- 3.7 **Other:** Not applicable.

#### 4. Consultation Responses

##### Members:

<b>Leader of Council:</b>	Councillor Lynne Doherty
<b>Overview &amp; Scrutiny Management Commission Chairman:</b>	Councillor Alan Law at Overview and Scrutiny Management Commission meetings.
<b>Ward Members:</b>	All Members

<b>Opposition Spokesperson:</b>	Councillor Lee Dillon at Overview and Scrutiny Management Commission meetings.
<b>Local Stakeholders:</b>	The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.
<b>Officers Consulted:</b>	Nick Carter, Sue Halliwell, Joseph Holmes, Andy Sharp, Service Directors, Heads of Service, Group Executives.
<b>Trade Union:</b>	Not sought.

## 5. Other options considered

5.1 Not applicable.

## 6. Introduction/Background

- 6.1 West Berkshire Council's Forward Plan, which is published monthly, sets out the key decisions that the Executive (either collectively or by Individual Executive Members) are expected to take over the next four months.
- 6.2 Key decisions are defined by the Government (Regulation 8 of the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2001) as:
- (1) Those which result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision is related.
  - (2) Those which are significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority.
- 6.3 The introduction of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in September 2012 included a requirement to publish 28 clear days' notice of any intended key decision. It should be noted that "clear days" means working days, from midnight to midnight, and excludes weekends and public holidays, so 28 clear days equates to around 5½ normal weeks.
- 6.4 On occasions, however, situations may arise where an urgent decision needs to be made in respect of an item that does not appear on the Forward Plan. There are two different ways in which this can be done:
- (i) the authority can take an urgent key decision without giving 28 days' notice where it is impracticable to give the full notice, provided that the authority gives at least five days' clear notice to all Members of the Overview and Scrutiny Management Commission, which can then call in the decision to check that it was genuinely urgent; or
  - (ii) where a key decision is so urgent there is not even time to give five clear days' notice, the authority can take the decision if the Chairman of the Overview and Scrutiny Management Commission has agreed that the key decision is urgent and cannot reasonably be deferred.

- 6.5 In addition The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 introduced an entirely new requirement for the Council to publish 28 clear days' notice of the intention to hold a private meeting (or part of a meeting) of the Executive. This 28 day notice must be reinforced by a five day notice which sets out the reasons for the meeting to be held in private, details of any propositions received as to why the meeting should be open, and the Council's response. The response will be provided by the Monitoring Officer. The regulations again provide for an urgency procedure, under which the Council can decide the matter with shorter than 28 or five days' notice, provided that it has first obtained the consent of the Chairman of the Overview and Scrutiny Management Commission.

## 7. Supporting Information

- 7.1 There are currently no confidential items scheduled for the 10 June 2021 Executive meeting.
- 7.2 In the event that an urgent item does arise the relevant notice will be published in accordance with the requirements.
- 7.3 Details of decisions that Full Council, the Governance and Ethics Committee, Licensing Committee, Overview and Scrutiny Management Commission and the Personnel Committee are going to take are also included for ease of reference. It should, however, be noted that the 2012 Regulations only apply to Executive meetings.
- 7.4 The following changes have been made to the Forward Plan for June 2021 since it was last published:

Additional items for Executive on 10 June 2021:

- Recovery and Renewal Strategy – 2021 Update (EX4054)
- Newbury and Crookham Golf Club land swap proposal (EX4074)

Item rescheduled to Executive on 2 September 2021:

- Highway Asset Management Plan Refresh (EX4048)

Additional Individual Decisions:

- Colthrop Lane, Colthrop, Thatcham and Hungerford Common/objection proposed speed limit change (ID4058)
- West Berkshire Council Forward Plan 6 July 2021 – 31 October 2021 (ID4076)

Governance and Ethics Committee (items rescheduled to July meeting):

- Annual Audit Letter (GE3891)
- External Audit Fee and Plan for Financial Year 2021/22 (GE3689)

- 7.5 Publication of the Forward Plan remains a statutory requirement of the Local Authority. The Forward Plan, any General Exception Decision Notices and Notices of Private Decisions have to be available for inspection and also have to be published on the Council's website.

## 8. Conclusion

- 8.1 Publication of the Forward Plan is a statutory requirement and the Forward Plan for the period 3 June 2021 to 30 September 2021 is presented to the Leader of the Council for final sign off. It will be published on the Council's website.

## 9. Appendices

Appendix A – Data Protection Impact Assessment – Stage One

Appendix B - Equalities Impact Assessment – Stage One

Appendix C – West Berkshire Council Forward Plan – 3 June 2021 to 30 September 2021

Appendix D – Notice of Private Decisions (*Not required*)

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### Subject to Call-In:

Yes: ☐ No: ☒

The item is due to be referred to Council for final approval ☐

Delays in implementation could have serious financial implications for the Council ☐

Delays in implementation could compromise the Council's position ☐

Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months ☒

Item is Urgent Key Decision ☐

Report is to note only ☐

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### Officer details:

Name: Stephen Chard  
Job Title: Democratic Services Manager  
Tel No: (01635) 519462  
E-mail Address: stephen.chard@westberks.gov.uk

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## Appendix A

### Data Protection Impact Assessment – Stage One

The General Data Protection Regulations require a Data Protection Impact Assessment (DPIA) for certain projects that have a significant impact on the rights of data subjects.

Should you require additional guidance in completing this assessment, please refer to the Information Management Officer via [dp@westberks.gov.uk](mailto:dp@westberks.gov.uk)

Directorate:	Resources
Service:	Strategy and Governance
Team:	Democratic Services
Lead Officer:	Stephen Chard
Title of Project/System:	Forward Plan
Date of Assessment:	28 October 2020

**Do you need to do a Data Protection Impact Assessment (DPIA)?**

	Yes	No
<b>Will you be processing SENSITIVE or “special category” personal data?</b>  Note – sensitive personal data is described as “data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation”	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will you be processing data on a large scale?</b>  Note – Large scale might apply to the number of individuals affected OR the volume of data you are processing OR both	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will your project or system have a “social media” dimension?</b>  Note – will it have an interactive element which allows users to communicate directly with one another?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will any decisions be automated?</b>  Note – does your system or process involve circumstances where an individual’s input is “scored” or assessed without intervention/review/checking by a human being? Will there be any “profiling” of data subjects?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will your project/system involve CCTV or monitoring of an area accessible to the public?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will you be using the data you collect to match or cross-reference against another existing set of data?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Will you be using any novel, or technologically advanced systems or processes?</b>  Note – this could include biometrics, “internet of things” connectivity or anything that is currently not widely utilised	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you answer “Yes” to any of the above, you will probably need to complete [Data Protection Impact Assessment - Stage Two](#). If you are unsure, please consult with the Information Management Officer before proceeding.



## Appendix B

### Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Stage Two, Equality Impact Assessment is required.

<b>Name of policy, strategy or function:</b>	Forward Plan
<b>Version and release date of item (if applicable):</b>	
<b>Owner of item being assessed:</b>	Stephen Chard
<b>Name of assessor:</b>	Linda Pye
<b>Date of assessment:</b>	03 February 2021

<b>Is this a:</b>		<b>Is this:</b>	
<b>Policy</b>	No	<b>New or proposed</b>	No
<b>Strategy</b>	No	<b>Already exists and is being reviewed</b>	No
<b>Function</b>	No	<b>Is changing</b>	No
<b>Service</b>	No		

<b>1 What are the main aims, objectives and intended outcomes of the policy, strategy function or service and who is likely to benefit from it?</b>	
<b>Aims:</b>	
<b>Objectives:</b>	
<b>Outcomes:</b>	
<b>Benefits:</b>	

<b>2 Note which groups may be affected by the policy, strategy, function or service. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.</b> (Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this.</b>
None		

<b>Further Comments relating to the item:</b>

<b>3 Result</b>	
<b>Are there any aspects of the policy, strategy, function or service, including how it is delivered or accessed, that could contribute to inequality?</b>	No
<b>Please provide an explanation for your answer:</b>	
<b>Will the policy, strategy, function or service have an adverse impact upon the lives of people, including employees and service users?</b>	No
<b>Please provide an explanation for your answer:</b>	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage 2 Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the Equality Impact Assessment guidance and Stage Two template.

<b>4 Identify next steps as appropriate:</b>	
<b>Stage Two required</b>	
<b>Owner of Stage Two assessment:</b>	
<b>Timescale for Stage Two assessment:</b>	
<b>Stage Two not required:</b>	Yes

**Name: Linda Pye**

**Date: 03 February 2021**

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**Please now forward this completed form to Pamela Voss, the Principal Policy Officer (Equality and Diversity) for publication on the WBC website.**

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# West Berkshire Council Forward Plan

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APPENDIX C



WestBerkshire  
C O U N C I L

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**West Berkshire Council Forward Plan  
3 June 2021 - 30 September 2021**

<b>C</b> = Council
<b>DOD</b> = Delegated Officer Decision
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<b>ID</b> = Individual Decision
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<b>PP</b> = Joint Public Protection Committee

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
DOD4102	Newbury Sports Ground Construction	To agree to enter into a contract to construct Newbury Sports Ground in accordance with the authority delegated by the Executive.	DOD	June 2021			tbc				DOD June 2020	Paul Anstey	Place	Internal Governance, Leisure and Culture		Yes	No
EX4054	Recovery and Renewal Strategy - 2021 Update	To present the 2021 Update of the Recovery and Renewal Strategy.	EX	June 2021	10/06/21 EX		02/06/21					Nick Carter	Resources	Leader, District Strategy and Communications		No	No
EX3886	Key Accountable Performance 2020/21: Quarter Four	To report Q4 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	June 2021	10/06/21 EX		02/06/21			06/07/21		Catalin Bogos	Resources	Internal Governance, Leisure and Culture		No	
EX3914	Revenue Financial Performance Report - Q4 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	June 2021	10/06/21 EX		02/06/21					Melanie Ellis	Resources	Finance and Economic Development		No	No
EX3915	Capital Financial Performance Report - Q4 of 2020/21	To present the Q4 capital financial performance for Members to note.	EX	June 2021	10/06/21 EX		02/06/21					Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
EX4074	Newbury and Crookham Golf Club land swap proposal	To agree the proposal from Newbury and Crookham Golf Club to swap a piece of common land	EX	June 2021	10/06/21 EX		02/06/21					Paul Hendry	Place	Planning, Transport and Countryside		No	No
EX4098	Economic Development Strategy Refresh		EX	June 2021	10/06/21 EX		02/06/21					Katharine Makant	Place	Finance and Economic Development		No	Yes
EX4099	Treasury Management Annual Report 2020/21	This report summarises the results of the Council's management of cash-flow, borrowing and investments in the financial year 2020/21.	EX	June 2021	10/06/21 EX		02/06/21					Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
ID4058	Colthrop Lane, Colthrop, Thatcham and Hungerford Common Hungerford/Objection to proposed speed limit change	To outline the objections received during the consultation period for the proposed speed limit changes recommended by the 2019 Speed Limit Review Panel	ID	June 2021		10/06/2021 (TBC)	02/06/21					Gareth Dowding	Place	Planning, Transport and Countryside	Members and the general public	no	yes
ID4076	West Berkshire Council Forward Plan 6 July 2021 - 31 October 2021	To agree the Forward Plan for the next four months.	ID	June 2021		03/06/21	25/05/21					Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
JPPC4060	Public Protection Partnership - Food and Feed Plan	To agree the PPP Food and Feed Plan	JPPC	June 2021			04/06/21				14/06/2021 JPPC	Rosalynd Gater	People	Housing, Strategic Partnerships and Transformation			
JPPC4061	Public Protection Partnership Q4 Performance Report	To consider the Quarter 4 Performance Report	JPPC	June 2021			04/06/21				14/06/2021 JPPC	Anna Smy/Moira Fraser	People	Housing, Strategic Partnerships and Transformation			
JPPC4062	Strategic Assessment and 2021/22 Recovery Work Plan		JPPC	June 2021			04/06/21				14/06/2021 JPPC	Sean Murphy	People	Housing, Strategic Partnerships and Transformation			
JPPC4063	Noise Policy - Annual Review	To note any changes to the Policy	JPPC	June 2021			04/06/21				14/06/2021 JPPC	Anna Smy	People	Housing, Strategic Partnerships and Transformation			
JPPC4067	Fee Policy for Relevant Protected Sites under Caravan Sites and Mobile Homes Legislation	Fee Policy for Relevant Protected Sites under Caravan Sites and Mobile Homes Legislation	JPPC	June 2021			04/06/21				14/06/2021 JPPC	Rosalynd Gater	People	Housing, Strategic Partnerships and Transformation			
JPPC4066	PPP list of Fees and Charges 2022/23	To approve the PPP list of Fees and Charges to be submitted to each LA budget setting cycle	JPPC	June 2021			04/06/21				14/06/2021 JPPC	Sean Murphy	People	Housing, Strategic Partnerships and Transformation			
LC4041	Draft Hackney Carriage and Private Hire Vehicle Driver and Operator Policy	To consider the draft policy arising from the Statutory Taxi and Private Hire Vehicles Standards Report prior to it going out to the trade for consultation.	LC	June 2021			11/06/21				21/06/21 LC	Sean Murphy	Place	Housing, Strategic Partnerships and Transformation			
LC4043	Fireworks Policy	To agree the policy.	LC	June 2021			04/06/21				14/06/21 JPPC 21/06/21 LC	Anna Smy	Place	Housing, Strategic Partnerships and Transformation			
LC4095	Draft Statement of Gambling Principles	To give initial consideration to the document prior to it being finalised at the November meeting before adoption by full Council in December 2021.	LC	June 2021			11/06/21				21/06/21 LC	Sean Murphy	Place	Housing, Strategic Partnerships and Transformation			
LC4096	Update Following Discussions at the Taxi and Private Hire West Berkshire Council Liaison Group	To provide the Committee with an update and raise any issues emanating from the Liaison Group meetings.	LC	June 2021			11/06/21				21/06/21 LC	Sean Murphy	Place	Housing, Strategic Partnerships and Transformation			
LC4100	Hackney and Private Hire Convictions Policy - West Berkshire Council		LC	June 2021			11/06/21		21/06/21 LC			Sean Murphy	Place	Housing, Strategic Partnerships and Transformation			
LC4101	Draft School and Community Services Policy	To consider the pre-consultation draft of the policy arising from the Statutory Taxi and Private Hire Vehicles Standards Report.	LC	June 2021			11/06/21		21/06/21 LC			Sean Murphy	Place	Housing, Strategic Partnerships and Transformation			
C3972	Response to the Fireworks Motion	To present a response to the Motion presented to the 10 September Council meeting.	C	July 2021			30/06/21	08/07/21 C			08/02/21 - Lic	Sean Murphy	Place	Housing, Strategic Partnerships and Transformation		No	No
C3959	West Berkshire Local Plan Review 2036	Formal approval of Council to go out to Regulation 19 Consultation	C	July 2021			30/06/21	08/07/21 C				Bryan Lyttle	Place	Planning, Transport and Countryside		No	No
C4086	Chief Executive appointment sign off		C	July 2021			30/06/21	08/07/21 C				Abi Witting	Resources	Internal Governance, Leisure and Culture		No	No
EX4053	Environment Strategy Delivery Plan	To provide an update on the progress made on the Environment Strategy Delivery Plan and to outline the next steps.	EX	July 2021	15/07/21 EX		07/07/21					Jenny Graham	Place	Environment and Waste		no	yes

West Berkshire Council Forward Plan  
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EX4009	Separate Food Waste Collection <i>(Paragraph 3 - information relating to financial/business affairs of a particular person)</i>	To agree a way forward in relation to separation of food waste	EX	July 2021	15/07/21 EX		07/07/21					Kofi Adu-Gyamfi	Place	Environment and Waste	Residents and local stakeholders via online public consultation	Yes	Yes
EX4011	Timelord 2 Final Report	To agree the Timelord 2 Final report.	EX	July 2021	15/07/21 EX		07/07/21					Nick Carter	Resources	Leader of the Council, District Strategy and Communications	Staff		
EX4089	Establishment of secondary provision for pupils with SEMH/Autism	To seek agreement to the use of the old Theale Primary School site for the development of this provision	EX	July 2021	15/07/21		07/07/21					Jane Seymour	People	Children, Young People & Education		Yes	Yes
EX4090	Former primary school site, Theale	To propose the future of the currently vacant site.	EX	July 2021	15/07/21		07/07/21					Richard Turner	Resources	Finance and Economic Development		Yes	Yes
GE3689	External Audit Fee and Plan for financial year 2021/22	To present to members the Audit Fee Letter for 2021/22 from Grant Thornton. The letter sets out the fee for the audit in line with the prescribed scale fee set by the Public Sector Audit Appointments Ltd (PSAA). To provide Members with a copy of the External Audit Plan for 2021-22	GE	July 2021			16/07/21		26/07/21 GE			Shannon Coleman-Slaughter	Resources	Internal Governance, Leisure and Culture		No	Yes
GE4028	Risk Register Update Q4 2020/21	To provide an update on the Strategic Risk Register as at Q4 of 2020/21.	GE	July 2021			16/07/21		26/07/21 GE			Catalin Bogos	Resources	Internal Governance, Leisure and Culture			
GE4029	Internal Audit Annual Assurance Report 2020/21	The Public Sector Internal Audit Standards (PSIAS) require the Audit Manager to make a formal annual report to those charged with governance within the Council.	GE	July 2021			16/07/21		26/07/21 GE			Julie Gillhespey	Resources	Internal Governance, Leisure and Culture			
GE4031	Draft Annual Governance Statement	To allow the committee to review the Annual Governance Statement before it is signed by the Leader and Chief Executive	GE	July 2021			16/07/21		26/07/21 GE			Joseph Holmes	Resources	Internal Governance, Leisure and Culture			
GE3891	Annual Audit Letter	To present the Annual Audit Letter.	GE	July 2021			16/07/21		26/07/21 GE			Joseph Holmes	Resources	Finance and Economic Development		No	Yes
GE3820	Draft Financial Statements Highlight Report including Directors Narrative Statement and Going Concern Assessment 2020/21	To present the draft West Berkshire Council Financial Statements 2020/21.	GE	July 2021			16/07/21		26/07/21 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	Yes
GE4030	Draft Financial Year 2020/21 Going Concern Assessment	This report summarises the management assessment of the Council continuing to operate as a going concern for the purposes of producing the Statement of Accounts for 2019/20.	GE	July 2021			16/07/21		26/07/21 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development			
GE4085	Progress update on the Annual Governance Statement (2019-20)		GE	July 2021			16/07/21		26/07/21 GE			Joseph Holmes	Resources	Financial and Economic Development			
ID4077	West Berkshire Council Forward Plan 24 August 2021 - 30 November 2021	To agree the Forward Plan for the next four months.	ID	July 2021		22/07/21	14/07/21					Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
OSMC	New Ways of Working	To provide an update on and overview of the Council's New Ways of Working programme.	OSMC	July 2021					06/07/21			Melanie Best	Resources	Internal Governance, Leisure and Culture			
OSMC	Joint Health and Wellbeing Strategy	To consider the draft Health and Wellbeing Strategy.	OSMC	July 2021					06/07/21			Matt Pearce/Sarah Rayfield	People	Health and Wellbeing		No	
OSMC	Recovery Strategy	To review progress in implementing the Recovery Strategy	OSMC	July 2021					06/07/21			Joseph Holmes	Resources	This report applies to all Portfolios			
OSMC	Inequalities in West Berkshire	To present a research report to the Commission outlining inequalities in West Berkshire, actions to address these and benchmarking data against comparable local authorities.	OSMC	July 2021					06/07/21			Matthew Pearce	People	This report applies to all Portfolios			
PC4020	Workforce Strategy 2019-23: Refreshed 2021	To seek approval for the refreshed Workforce Strategy 2021 and delivery plan from Personnel Committee.	PC	July 2021			08/07/21		06/07/21	16/07/21 PC		Rebecca Bird	Resources	Internal Governance, Leisure and Culture			
PC4050	Recruitment and Pay Scales	To consider a sample of current recruitment activity in order to analyse where employees are being recruited to on the banding within pay scales.	PC	July 2021			08/07/21			16/07/21 PC		Abi Witting	Resources	Internal Governance, Leisure and Culture			
EX4012	Revenue Financial Performance Report - Q1 of 2021/22	To inform Members of the latest financial performance of the Council.	EX	September 2021	02/09/21 EX		24/08/21					Melanie Ellis	Resources	Finance and Economic Development		No	No
EX4013	Capital Financial Performance Report - Q1 of 2021/22	To present the Q1 capital financial performance for Members to note.	EX	September 2021	02/09/21 EX		24/08/21					Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No
EX4000	Key Accountable Performance 2021/22: Quarter One	To report Q1 outturns for the Key Accountable Measures which monitor performance against the 2021/22 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	September 2021	02/09/21 EX		24/08/21		12/10/21			Catalin Bogos	Resources	Internal Governance, Leisure and Culture		No	

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3 June 2021 - 30 September 2021

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EX4048	Highway Asset Management Plan Refresh	To approve the adoption of an updated Highways Asset Management Plan taking on board the latest national guidance and best practice.	EX	September 2021	02/09/21 EX		24/08/21					Andrew Reynolds	Place	Planning, Transport and Countryside		No	Yes
GE4091	Internal Audit Interim Report 2021/22 Q2	To update the Committee on the outcome of Internal Audit work	GE	September 2021			17/09/21		27/09/21 GE			Julie Gillhespey	Resources	Internal Governance, Leisure and Culture			
ID4078	West Berkshire Council Forward Plan 5 October 2021 - 31 January 2022	To agree the Forward Plan for the next four months.	ID	September 2021		02/09/21	24/08/21					Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
JPPC4064	Annual Air Quality Report	For information to the Committee to update on the PPP Position for 2020 with Air Quality across all 3 areas	JPPC	September 2021						13/09/2021 JPPC		Anna Smy	People	Internal Governance, Leisure and Culture			
JPPC4065	Vehicle Emissions Policy	To agree a policy.	JPPC	September 2021						13/09/2021 JPPC		Anna Smy	People	Internal Governance, Leisure and Culture			
JPPC4068	PPP Private Sector Housing Policy		JPPC	September 2021						13/09/2021 JPPC		Rosalynd Gater	People	Internal Governance, Leisure and Culture			
JPPC4069	Public Protection Partnership Q1 2021/22 Performance Report	To consider the Quarter 1 Performance Report	JPPC	September 2021						13/09/2021 JPPC		Moirra Fraser	People	Internal Governance, Leisure and Culture			

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